

THIS IS A LOW-RESOLUTION BLACK-AND-WHITE FREE VERSION.



**OPERATING  
INSTRUCTIONS**

*for*

**REMINGTON 5  
TYPEWRITER**



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**THIS IS A LOW-RESOLUTION BLACK-AND-WHITE FREE VERSION.**

1. SPACE BAR For spacing between words.
2. SHIFT KEY, LEFT For writing capital letters and upper case characters.
3. SHIFT LOCK 'To lock shift down for writing only upper case characters.
4. MARGIN RELEASE Pressing down permits writing outside of marginal lines.
5. RIBBON SPOOL, LEFT To change ribbons see Fig. 5.
6. LINE SPACING REGULATOR To set for single or double spacing between lines.
7. PLATEN KNOB, LEFT To turn platen in either direction.
8. VARIABLE LINE SPACER To permit variations in line spacing. Located in center of left platen knob.
9. LOCK LEVER See Fig. 1 for instructions.
10. LINE SPACE LEVER AND CARRIAGE RETURN Returns carriage at same time spacing to next writing line.
11. CARRIAGE RELEASE LEVER, LEFT Releases carriage so that it may be moved freely to right or left.
12. PAPER FINGER, LEFT
13. CYLINDER SCALE For locating positions in the writing line.
14. RIBBON CARRIER Holds ribbon in place between type and paper.
15. TYPE GUIDE Insures perfect alignment of type, vertically and laterally.
16. ALIGNING SCALE Indicates bottom edge of writing.
17. CYLINDER, RUBBER ROLLER
18. PAPER TABLE
19. PAPER FINGER, RIGHT
20. CARRIAGE RELEASE LEVER, RIGHT
21. PAPER RELEASE LEVER Used in straightening the paper.
22. PLATEN KNOB, RIGHT
23. RIBBON SPOOL, RIGHT
24. RIBBON THUMB KNOB AND RIBBON REVERSE
25. BACK SPACE KEY Used when carriage is to be moved back one or more spaces.
26. RIBBON INDICATOR For selecting the upper or lower half of the ribbon and for stencil cutting.
27. "SELF STARTER" PARAGRAPH KEY For indenting paragraphs, lining up headings, listing, etc.
28. SHIFT KEY, RIGHT

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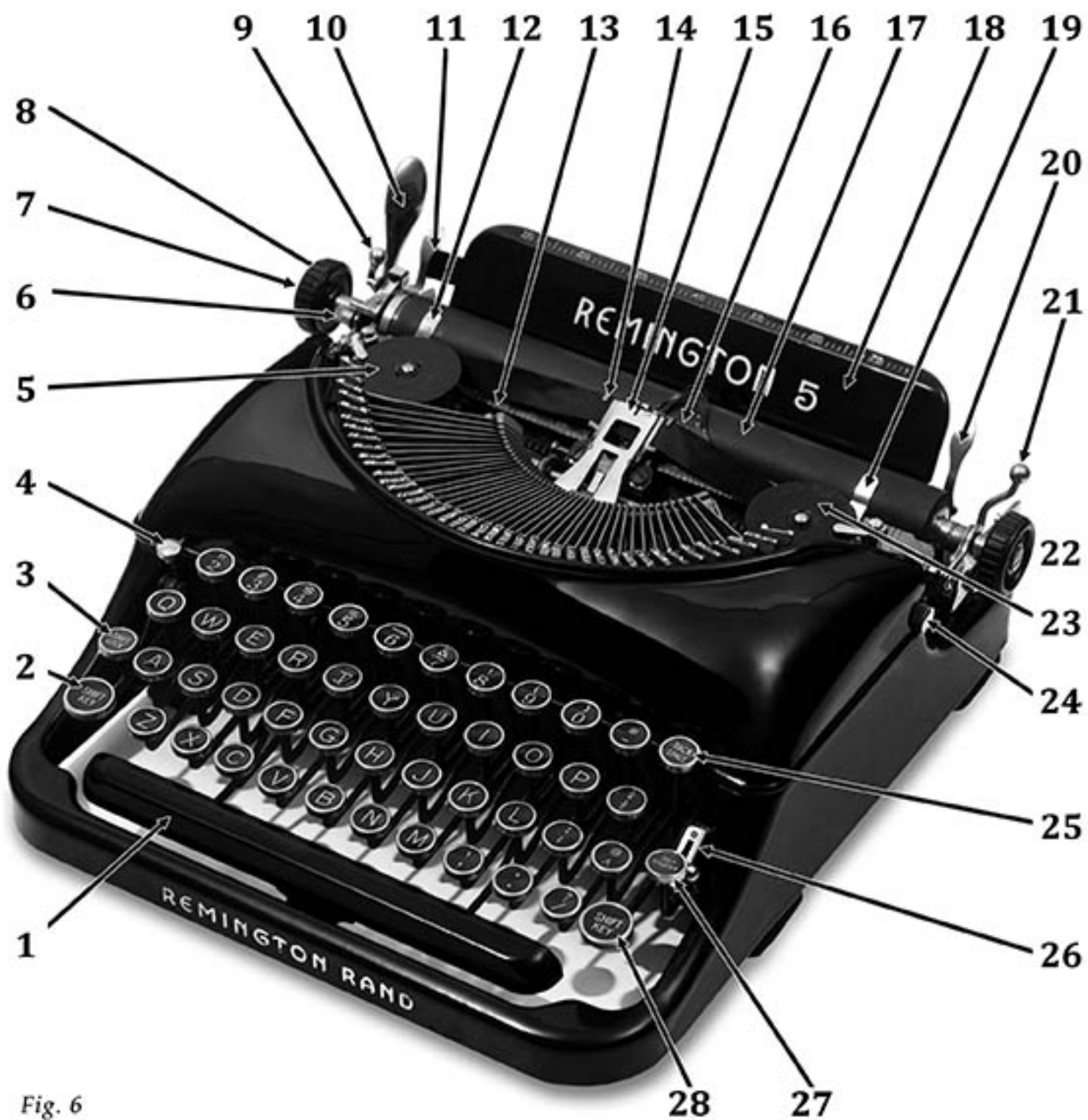


Fig. 6

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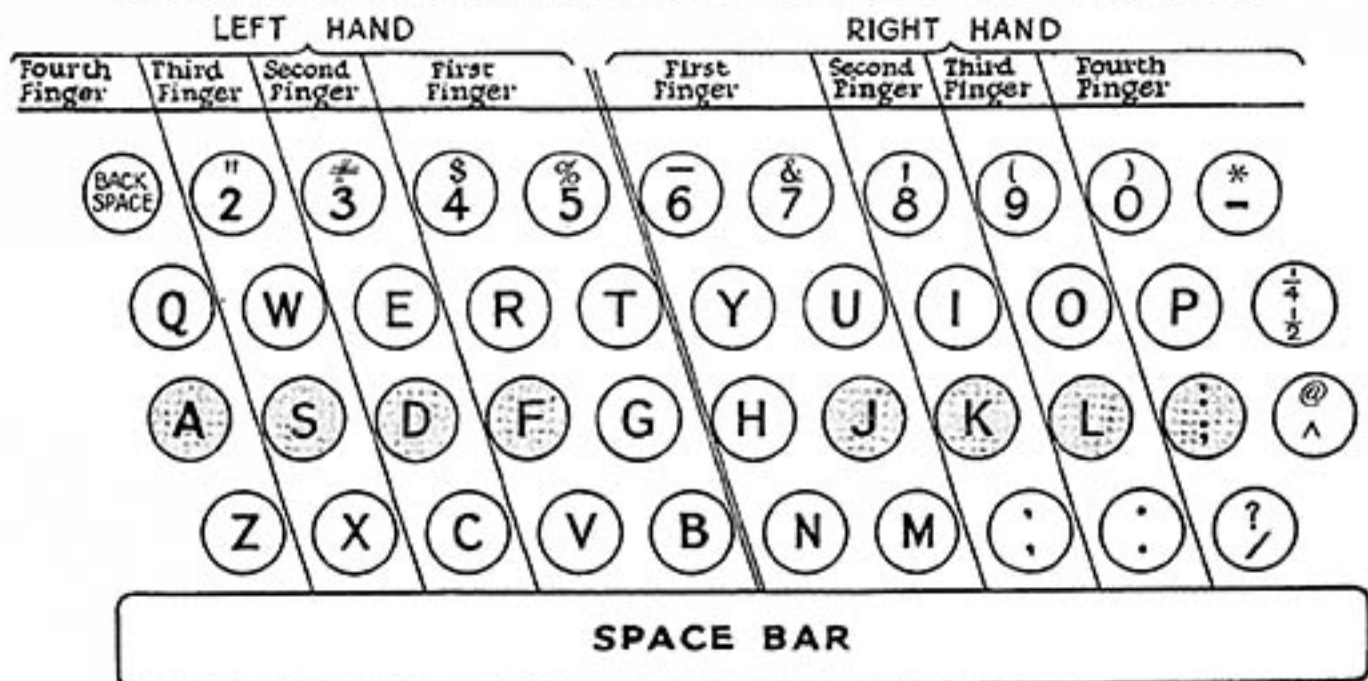
### THIS IS A LOW-RESOLUTION BLACK-AND-WHITE FREE VERSION.

Your new Remington Portable is equipped with many mechanical features designed to add to the convenience of your typewriter—to enable you to operate it with the least expenditure of time and effort and to help you turn out your work with neatness and dispatch. The carriage return lever is the part you will use oftener than any other, for it is used to bring the carriage back to start each new line. You will find that it is cleverly curved to fit the second finger of your left hand and that in the same motion that returns the carriage, it also moves the paper up into position for writing the next line.

Sometimes you will want more space between lines, sometimes less. There is an adjustment which regulates the line space lever so that it will move the paper either one space or two spaces, as desired. If you're writing on ruled paper or filling in forms, you can disconnect the ratchet line spacing control on the "Streamline" Portable (Model 5) and put each line just where you want it.

Indenting names, addresses and paragraphs used to be done largely by guess, and ragged indentations were the hall-mark of the beginner. On your Remington "Streamline" Portable, you can turn out work that shows professional finish in this respect, the very first time you try, by using the little red "Self Starter" key. Tap this key once for five spaces, twice for ten. It indents paragraphs uniformly without bother of counting and with lightning speed. This exclusive Remington feature is found only on the "Streamline" Portable, not on the Junior or even on high priced models.

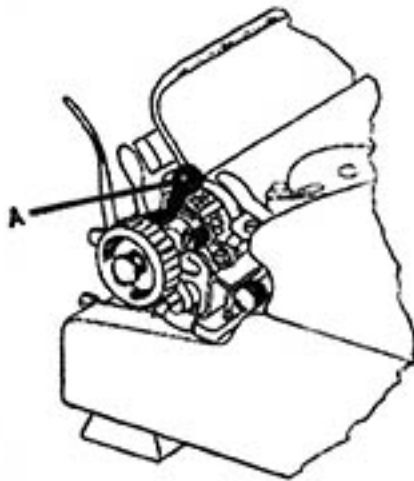
## REMINGTON STANDARD 4-ROW KEYBOARD



This is the new, revised keyboard for Remington Portable Typewriters, improved with the double comma and the caret, according to latest typing principles recommended by leading educators.

NOTE: The shaded keys are the "guide keys" and mark the "at home" position of the fingers. As soon as a different key is struck the finger returns to its "home position." As the Tabulator, Shift Lock and Back Spacer Keys occupy different positions and are not always included on the keyboard, they have been omitted in the above chart. The changes shown are standard on most typewriters, although the ex-  
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"touch typewriting." Learn to ty

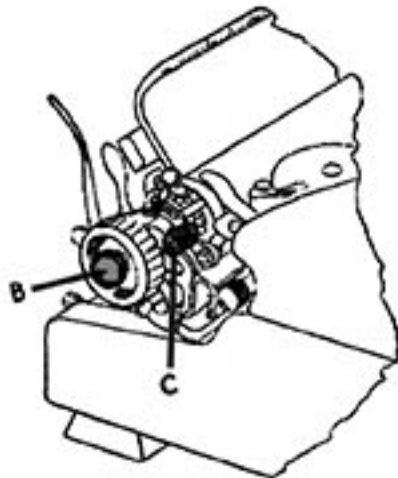
**THIS IS A LOW-RESOLUTION BLACK-AND-WHITE FREE VERSION.  
TO RELEASE AND LOCK CARRIAGE**



*Fig. 1*

To release carriage—move lever (A) slightly to the left.

To lock carriage pull lever (A) forward and to the right, hooking it under small projection which holds it forward. Then move carriage to 42 on the scale where it locks with a click. Machine may then be covered with top part of ease, ready for carrying.



*Fig. 2*

### **SPACING BETWEEN LINES**

For single spacing, pull out knob indicated by (C) and turn it forward as far as it will go.

For double spacing, pull knob (C) out and turn it back as far as it will go.

For fill in work or for adjustment to ruled lines, press in the button (B) in left platen knob, adjusting paper to writing position. Writing line is directly on a line with the top of the aligning scale.

### **INSERTING THE PAPER**



*Fig. 3*

Holding paper in left hand while turning the right platen knob with the right hand, drop paper evenly behind platen with left edge on a line with the left edge of the paper table and it will feed through machine accurately. This will enable feeding of balance of work in the same position, permitting use of margin stops and other features without readjustment.

Lever (D) shown in fig. 3, when pushed back, releases paper so it can be adjusted to any position or straightened without being removed from machine.

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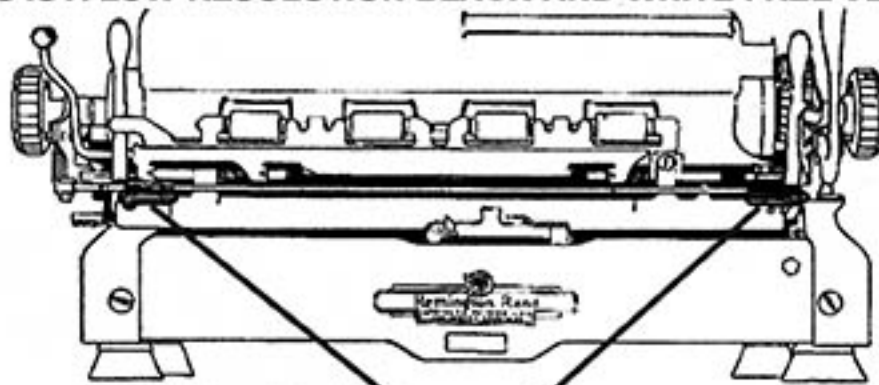


Fig. 4 (Rear View)

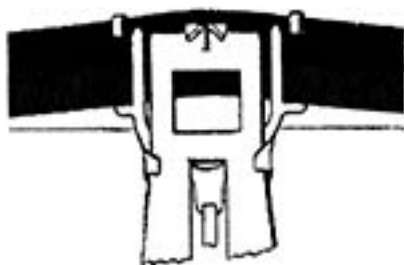
## TO SET MARGIN STOPS

E

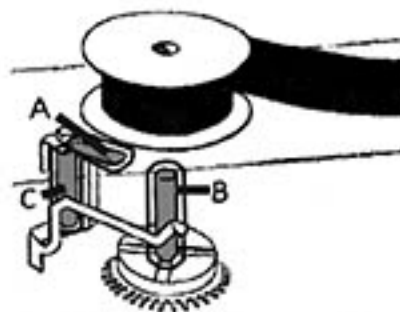
Marginal stops (E) are mounted on a rack numbered to correspond with numbers on the cylinder scale. To set the marginal stops, press the little corrugated knob at the end of each stop, move to desired position on the scale and release. The marginal bell rings on the 6th space before reaching the right margin stop, permitting the writing of five characters after the bell rings. To pass either the right or left margin stops, press the margin release key.

**NOTE:** An easy way to set the margin stops on the Model 5 without reference to numbers on the rack or scale is to insert paper in the machine, determine where you want the left margin, setting the carriage at that point. Then reach back and move the left margin stop to the right as far as it will go. To set the right hand margin, reverse the procedure.

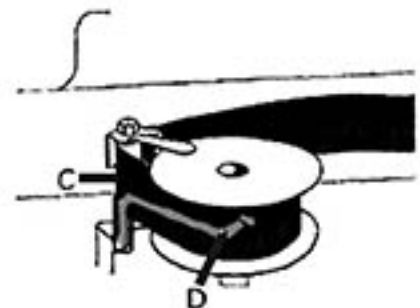
## CHANGING THE RIBBON



When the ribbon is threaded through the ribbon carrier correctly, it looks like this.



Pull back ribbon trailer finger piece (A) when you slip the spool on or off the spool-shaft (B).



Ribbon goes around trailer post (C), but under the ribbon trailer (D) which holds ribbon against the spool.

Fig. 5

**NOTE:** Both right and left ribbon spool mechanisms are referred to in the accompanying instructions.

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**NOTE:** Both right and left ribbon spool mechanisms are referred to in the accompanying instructions, but for simplification only the left is shown in these illustrations.

Study the position of the old ribbon carefully before you begin, then proceed as follows:

1. Pull the ribbon thumb knob (see Fig. 6, No. 24) to the right, and wind the old ribbon as far as it will go onto the right spool.
2. Hold back the left ribbon trailer finger piece (A in above cut) and lift off the left spool.
3. Hold the left spool with the left hand, and pull the ribbon with the right hand, grasping it close to the left spool; this will release the clip that attaches the end of the ribbon to the spool.
4. Hold back right ribbon trailer finger piece (A), and lift off the right spool with the old ribbon on it.
5. Put the new spool with ribbon on the right spool-shaft (B), and thread the ribbon around the trailer post (C), but under the ribbon trailer (D).
6. Push the ribbon thumb knob to the left.
7. Pull about 8 inches off the right spool, and attach new ribbon to left spool by putting ribbon under the clip, and snapping clip over the hub of the spool – be sure ribbon isn't twisted.
8. Hold back the left ribbon trailer finger piece (A), and put the spool on its shaft.
9. Thread the ribbon around the left trailer post (C), but under the ribbon trailer (D), as on the right.
10. Hold the ribbon between thumb and first finger of each hand, turn the bottom of the ribbon toward you and thread it through the ribbon-carrier in the center where the type prints so that it looks as it does in the first illustration above.

**NOTE:** Ribbon reverses automatically on the Model 5.

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## **GENERAL CARE**

The Remington Portable Typewriter is world-famous for its ability to take punishment, to "stand the gaff" of constant heavy service. A little care on your part will insure added years of trouble-free performance and money saved in cleaning and adjustment.

Its principal enemy is dirt. Brush the type faces occasionally with the brush that comes with the typewriter to remove accumulated lint and ink. Go over the type faces thoroughly, especially such letters as 0, e, a, s and others which have enclosed spaces. Keep your machine covered when not in use. It will repay you for this service by demanding cleaning less frequently. Do not clean your machine with alcohol, as it is injurious to the ne grade lacquer finish.

Remington Portables have travelled all over the world and have operated efficiently in tropic heat and Arctic cold, but it will not do your portable any good to leave it on or near a steam radiator, subject it to sudden changes of temperature or expose it to dampness.

Once in a while you may put a drop of fine oil on each of the two rails on which the carriage moves – and then rub it off again. Never attempt to oil the type bars or any other part of the mechanism as this may have a tendency to gum and clog the working parts.

**DO NOT ATTEMPT TO ADJUST YOUR MACHINE** at any time. It was carefully adjusted at the factory. But if it ever does need adjustment or repair, take it to the nearest Remington Rand branch office where factory trained service men will give it expert attention.

Finally, treat your typewriter with respect. Take good care of it. It will repay you in many years of faithful service.



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